

## **Sponsor Certification for Construction Project Final Acceptance**

---

 Sponsor's Name

---

 Airport

---

 Project Number

---

**Project Description**

Section 509(d) of the Airport and Airway Improvement Act of 1982, as amended (herein called the Act), authorizes the Secretary to require certification from sponsors that they will comply with statutory and administrative requirements. The following list of certified items includes major requirements for this aspect of project implementation. However, the list is not comprehensive, nor does it relieve sponsors from fully complying with all applicable statutory and administrative standards. Every certified item must be marked. Each certified item with a "no" response must be fully explained in an attachment to this certification. If the item is not applicable to this project, mark the item "N/A". General requirements for final acceptance and close-out of Federally funded construction projects are in 49 CFR 18.50. The sponsor shall determine that project costs are accurate and proper in accordance with specific requirements of the Grant Agreement and contract documents.

1. The personnel engaged in project administration, engineering supervision, and construction inspection and testing (were) (will be) determined to be qualified and competent to perform the work. Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
  
2. Daily construction records (were) (will be) kept by the resident engineer/construction inspector. These records document work in progress, quality and quantity of materials delivered, test locations and results, instructions provided the contractor, weather, equipment use, labor requirements, safety problems, and changes required. Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
  
3. Weekly payroll records and statements of compliance (were) (will be) submitted by the prime contractor and reviewed by the sponsor for Federal Labor And Civil Rights Requirements (Advisory Circulars 150/5100-6 and 150/5100-15). Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
  
4. Complaints regarding the mandated Federal provisions set forth in the contract documents (have been) (will be) submitted to FAA. Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
  
5. All tests specified in the plans and specifications (were)(will be) performed and the test results documented. A summary of test results (has been) (will be) available to FAA. Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
  
6. For any test results outside allowable tolerances, appropriate corrective actions (were) (will be) taken. Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_

7. Payments to the contractor (were) (will be) made in compliance with contract provisions and verified by the sponsor's internal audit of contract records kept by the resident engineer. If appropriate, pay reduction factors required by the specifications (were) (will be) applied in computing final payments and a summary of pay reductions (has been) (will be) available to FAA.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
8. The project (was) (will be) accomplished with-out significant deviations, changes, or modifications from the approved plans and specifications, except where approval (was) (will be) obtained from FAA.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
9. A final project inspection (was) (will be) conducted with representatives of the sponsor and the contractor. Project files (contain) (will contain) documentation of the final inspection.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
10. Work in the Grant Agreement (was) (will be) physically completed and corrective actions required as a result of the final inspection (were) (will be) completed to the satisfaction of the sponsor.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
11. The as-built plans and an equipment inventory, if applicable, (have been) (will be) submitted to FAA. If requested, a revised airport layout plan (was) (will be) made available to FAA.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_
12. Applicable close-out financial reports (have been) (will be) submitted to FAA.  
Yes\_\_\_\_\_ No\_\_\_\_\_ N/A\_\_\_\_\_

I certify that, for the project identified herein, the responses to the forgoing items are correct as marked, and that the attachments, if any, are correct and complete.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_  
Sponsor's Authorized Representative

---

Typed Name and Title of Sponsor's Representative